

Magdalen Gates Preschool Management Committee
Annual General Meeting
Friday 13th October 2017
Agenda



1. Welcome
2. Present - Nicky (chair), Paula (manager), parent of Charlie Woodcock, parent of Arthur Sadd, Parent of Meredith Haynes, Freya (trustee), Tanya (trustee), Vicki (trustee), parent of Owen Kettel, parent of Wren Williams-Korteling
3. Apologies - Natalie, Laura
4. Last AGM minutes & matters arising
5. Chairs annual report 2016-2017 - Nicky read out the annual report which will be sent to the charity commission as part of the annual return and to close the old unincorporated charity 1026278
6. Bookkeeper's report – accounts 2016-2017 - accounts have been independently examined and found to be satisfactory. These will also be sent off to the charity commission as above.
7. Finance issues to be discussed – budget for 2017-2018 was discussed
8. Any questions - none
9. Manager's report 2016-2017 - Paula read out here report detailing what it was like for the children at preschool in 2017-17.
10. Conversion to a Charitable Incorporated Organisation - the conversion is now complete. We are now operating as the new CIO, paperwork remains to be completed - annual return for the old charity, closing the old charity and compiling registers of members and trustees of the new charity.
11. Future business plans - those present were updated on the future of the business - our lease on the rooms in Magdalen Gates Preschool expires in July 2019 - we are pleased to announce that NCC have agreed to renew and extend the lease beyond this date to ensure the future of the group if alternative premises cannot be secured. NCC and ourselves are also working behind the scenes to secure funding for us to move to the old Sixth Form block at Sewell Park Academy. This does depend on capital funds available from NCC. We will know more later in the Autumn Term.

12. Staff pay review - all agreed a 1% pay increase for all staff
13. Who are your trustees? Trustees were introduced
14. Any questions - a parent expressed that they would like to know more at the end of each session about what their child had been doing to enable conversation on the way home from preschool. It was suggested that the blackboard under the veranda be used to briefly list some of the things the children have been doing.
15. END OF MEETING