

# Evaluation, Development and Improvement Procedures



Magdalen Gates  
Preschool

Aim – to work towards being an outstanding preschool

We will have a rolling pattern of evaluation and development as follows:

1. Our SEF will be updated regularly as needed
3. A budget will be written in July/September
4. A development Plan will be written in July/ September
5. We will use the budget, Ofsted report and SEF to inform our development planning.
6. We will use staff, committee, parents and children's views to inform our development planning. Committee views to be obtained at committee meetings in July/September. Parents and children's views will be obtained by way of a questionnaire. Children's views will also be obtained by observing their use of the indoor and outdoor environment, and by talking to them in session times.
7. Management committee Chair and Manager discuss development plan
8. Chair and Manager to write development plan.
9. Development plan to be put to members at the AGM in October.
10. Staff training will also be used to inform evaluation, development and improvement for example, communication friendly spaces training, self-evaluation training.
11. Staff Appraisals will be done in the Spring Term to evaluate progress and training / development needs. The budget will allow for these training needs. Staff will have regular supervision meetings every 6 weeks.

**Policy Updated July 2015**